

Amanda's Dance Express LLC | Summer Policy 2024

Monday June 17, 2024 – Saturday August 3, 2024 (6 weeks)

Scheduled Closings and Important Dates Summer 2024	
Summer Classes Begin	Monday June 17, 2024
Independence Day Holiday	Monday July 1-Saturday July 6, 2024
Summer Classes End	Saturday August 3, 2024
Company Choreography	June – July – August, 2024
Fall Classes Begin	Monday August 26, 2024

Amanda's Dance Express LLC ("ADX") accepts cash, personal checks, debit cards, Visa, Discover Card and Master Card. Payment can be made through our secure website www.amandasdance.com. We offer an auto-debit payment plan. If paying by personal check, please make it payable to Amanda's Dance Express LLC. Please label your payment with your dancer's name. **We do not allow refunds.**

ADX reserves the right to terminate enrollment, without refund, for violation of policies herein.

Attendance Policy

- Since the programs of the studio are progressive, it is important that students arrive promptly and regularly for the classes in which they are enrolled.
- Please call the studio (972) 602-8811 to inform us of any absence.
- Make-up lessons may be scheduled to accommodate vacation plans during the 6-week Summer Session.

Tuition & Fee Policy

- Summer tuition and registration are paid in one installment at the time of registration. Summer registration is not complete until your summer tuition and registration fee has been paid.
- During the 2024-2025 dance session, we collect registration with first and last month's tuition at the time of enrollment. Tuition for the 2024-2025 dance session is payable in advance of each calendar month. Tuition is due the last class of the month for the following month. **After the 3rd, a \$25 late fee will be charged to outstanding accounts.** We only bill if your account is past due. Tuition is to be paid in full during holiday months. Monthly rates are calculated based on 34 weeks of instruction during our school year session. We collect tuition in ten monthly installments.
- A NSF fee of \$40 will be added to checks that are returned to us that are not paid. Please contact the office to settle your account and to pick-up your check. To avoid bank charges, we do not redeposit returned checks. A Chargeback fee of \$40 will be added if your bankcard or online payment is returned.
- Your account may be placed into collection status if you fail to pay in a timely manner. You will be responsible for all attorney's fees, court costs, agency commissions, and other assessments incurred by ADX to collect your unpaid account balance.

Withdrawal Policy

- You must notify our office thirty days prior to the first day of the month that your child is terminating by completing a withdrawal form. **Failure to complete a withdrawal form will result in continuing charges and the forfeit of your last month's tuition deposit.** Monthly tuition is billed until a withdrawal form is received. **Refunds or transfers of registration and tuition fees for the summer session are not available.**

Concert Policy

- ADX agrees to provide a place for dancers enrolled in the fall/winter session to perform in our annual spring concert to be held June 2025.
- Concert costs include a \$130 (\$140 for Performing Company Dancers) concert fee due on or before September 21, 2024, and costume fees to be paid in full no later than December 7, 2024. Costume billing is sent home in September. A costume installment plan is offered September through December.
- Costume orders will be placed on December 14, 2024. Costume balances that are not cleared will not be included in the December order. Any costume placed on order after December 2024 will be assessed an additional fee of \$25 per costume to cover the additional cost of ordering and shipping.
- For your child to participate in the 2025 concert, all accounts must be cleared on or before May 3, 2025. This includes past due tuition, late fees, costume fees, concert fees, and any other accrued fees.
- Dress rehearsal attendance for our formal concert is mandatory.
- ADX does not allow a refund for concert fees or costumes.

Dress Policy

- Our dress code was formulated with a sense of purpose to promote the proper attitude and respect for all dance disciplines. **Dancers not in the proper attire with their hair secured may be asked to observe class.** Please review our dress code at amandasdance.com before purchasing attire and shoes. **Dancers are required to wear a cover-up and street shoes when entering and exiting the school.**
- Jewelry that is worn to class is a distraction and will be taken up. Cell phones are not to be visible in class.
- Please label all shoes, dance bags, and other related items with your dancer's name and phone number.
- Hair must be secured off the face in a bun (ballet) or ponytail (jazz/tap/hip hop) for class.

Studio Policy

- Should the GPISD close due to inclement weather, the studio will also close. Missed classes in excess of one will be rescheduled.
- Parents and students are to demonstrate courtesy and respect to ADX staff, fellow parents, and students by behaving in a responsible manner at all times.
- **The majority of studio communication is done through e-mail and Remind.** The front office must have an accurate e-mail address at all times. **We are not responsible for missed information due to a non-working email address or because of failure to sign up for Remind notifications.**
- **ADX is not responsible for lost or stolen items.**
- Dancers must be promptly picked up at the conclusion of class. Dancers are not to wait unsupervised on the sidewalk outside of the studio. **Once dancers are dropped off, they are not to leave the studio.**
- Students must be enrolled prior to September 21, 2024, in for the 2024-2025 year to be counted towards their award year. Enrollment after September 21, 2024, resets your dancer's dance year total back to zero. Dance award years are consecutive-not incremental.
- **Do not bring candy, food, or drinks other than water into the studio(s) or lobby. Gum-chewing is not allowed.**
- ADX reserves the right to cancel or modify any class not maintaining required enrollment.
- **Dancers and their parents give permission to ADX to use their photographs and/or videos in connection with advertising, marketing and on the website at amandasdance.com.**
- ADX reserves the right to limit any child to the skills that are appropriate to his or her level and/or experience.
- Vacant dance rooms are not available for play. Non-dancing siblings must be supervised at all times.
- Cell phone use and texting is not allowed in dance class.